



## State Conservation Commission

### Notification of Conservation District Audit Review

Authorizing state statutes: K.S.A. 2-1907 and K.S.A. 75-1117

The Conservation District Law requires an annual audit of conservation district accounts, receipts, and disbursements performed by a Certified Public Accountant (CPA) and submitted to the State Conservation Commission (SCC) within one year after the year ends (audit period). Please complete this form as soon as possible each year after the conservation district board reviews and approves the conservation district annual audit.

Submit the completed form to: State Conservation Commission  
109 SW 9<sup>th</sup>, Suite 500  
Topeka, KS 66612

If you have any question, please call the SCC office at 785.296.3600.

1. The \_\_\_\_\_ County Conservation District audit has been completed for the year ended December 31, \_\_\_\_\_.

2. The type of audit performed was:

(check one)

☐ Generally Accepted Auditing Standards (GAAS).

☐ Agreed-Upon Procedures.

3. The conservation district board reviewed and approved the audit on \_\_\_\_\_ with:

(check one)

☐ auditor present.

☐ auditor via telephone (speaker phone).

☐ no auditor present.

☐ no auditor present, however a district representative visited with auditor prior to approval.

4. The audit:

(check one)

☐ has been mailed to the State Conservation Commission.

☐ will be mailed to the State Conservation Commission with this form.

5. ☐ Check here if conservation district annual gross receipts were in excess of \$275,000.

(check all that apply)

☐ Passed a Resolution to waive the generally accepted accounting principles (GAAP) for the relevant year.

☐ Mailed an audit copy (with filing fee) to the Division of Accounts and Reports.

☐ Will mail an audit copy (with filing fee) to the Division of Accounts and Reports.

[For more information on these requirements visit [www.da.ks.gov/ar/muniserv](http://www.da.ks.gov/ar/muniserv) or call 785.296.2474.]

6. ☐ Check here if any suggestion, violation, or exception was noted in the audit.

(check all that apply)

☐ Suggestion or corrective action has been implemented.

☐ Suggestion or corrective action will be implemented.

☐ Would like assistance from the State Conservation Commission staff.

\_\_\_\_\_  
Conservation District Treasurer's Signature

\_\_\_\_\_  
Date